

ORANGEVILLE MINOR HOCKEY

JERSEY TENDER

2019/2020-2021/2022

275 Alder Street-103 - Orangeville, ON - L9W 5H6



Overview:

Orangeville Minor Hockey Association (OMH) is seeking proposals from vendors interested in supplying jerseys for the **2019/2020** hockey season. The successful bidder will be the approved supplier of choice for a **three-year** contract term. OMH requires an apparel proposal for the Orangeville Flyers Minor Hockey Organization which includes both our Representative and House League hockey programs.

Bidder Instructions:

All communications regarding this Request for Proposal (RFQ) are to be directed to **Michelle Bridges** and submitted at: repdirector1725@gmail.com failure to submit via the above direction may result in the disqualification of the supplier from RFQ process.

Proposals are to be submitted on or before **February 15th, 2019**. All suppliers that submit a RFQ will receive a confirmation email indicating acknowledgement of receipt. Selected proposals may be contacted to arrange a presentation with the tendering committee.

Interested suppliers are to include their primary contact name, business location/address, email and telephone.

All questions and answers during the RFQ process will be communicated/confirmed via email with the primary contacts. Responses will be provided to all suppliers who submitted their bid by the deadline listed above to the primary suppliers contact in a timely fashion.

Items to be tendered are included in the Appendices A, B and C. Our tendered items include specific requirements and are intended to provide a reference for which to compare quotes. In addition to our requirements listed, we invite suppliers to submit their suggestions to support their tender submission.

Please note that in all cases we will not necessarily select the quote with the cheapest prices. We will be considering price, quality, design and service standards.

Contract:

- The successful bidder will enter into a **three-year** tender contract with the OMH commencing the **2019/2020** up to and including the **2021/2022** hockey season;
- Extension to three-year contract may be optioned and will be based on written agreement between both OMH and the successful vendor.
- Prices are to remain firm for the entire term of the contract as agreed upon;
- Note that the OMH logo has been trademarked. A useable digital copy of all logos is to be released once it has been approved between the supplier and OMH and a contract is signed by the successful supplier, giving user rights to all created logos as part of the terms and conditions of the contract.

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Services to be provided by the Supplier:

1. Willingness to collaborate with OMH to provide best service, quality and value possible;
2. Delivery (cost to be included in quote) of all items to OMH Office located in Orangeville, Ontario
3. Guaranteed delivery date of **September 1st** of each season from 2019-2021 for all Representative Jerseys and **September 15th** for all Select & House League Jerseys.
4. Minimum of 3 sizing dates for all Rep teams provided by May 30th of each year. A sample of each Jersey size and socks is to be available for sizing days.

Please provide the following information with your RFQ:

1. Identify cost savings opportunities in the event a quantity standard will impact purchase prices;
2. For all jerseys and socks please provide manufacturer, style information and photos/drawings;
3. Services provided for fittings and sizing
4. Cost and Services provided for Sponsor Bars (timelines/lead time required)
5. Process/action plan in the event product received as incomplete/with errors.

Terms and Conditions:

- OMH is not responsible for any expenses incurred by supplier(s) in preparing and submitting a response to this RFQ;
- Quotes that are submitted late or are hand written will not be accepted;
- Suppliers to provide a description of their delivery schedule including lead time required for future orders;
- All RFQ must be signed by an authorized company representative;
- The selected bid will be awarded not solely based on cost but on all aspects that are in the best interest of OMH including quality, service standards and design;
- Selected candidates will be contacted and asked to provide jersey and sock samples that align with their RFQ submission. These samples will be retained by OMH until the selection process is over. For the chosen supplier the jersey and socks will be retained until the final delivery of all items for the term of the contract;
- Rep teams will be responsible for ordering their jersey's through the chosen supplier;
- Sample sizes and measurements for products are required by **April 25th** of each season in addition to implementation of team sizing dates provided by the selected vendor. Sample Jerseys will be returned to you once all teams have ordered and had an opportunity to size their players;
- OMH will provide team lists for ordering purposes
- Order dates could vary to accommodate finalized teams (ie Rep, Select, and House League) OMH will do their best to provide lists in a timely manner as soon as they are known;
- Extra jerseys to accommodate additional teams or players is required, these purchases will be priced at volume pricing and not an individual price. OMH will do their best to avoid additional purchases.
- Sponsor Bars are required and may not be available prior to order date, please note if sponsors are to be added to a team after delivery of all jerseys then it will be the responsibility of OMH to return these to you for the addition of the bars but at no additional cost to OMH over and above agreed upon pricing.
- The successful supplier shall not assign or sub-contract any portion of its contract without the written consent of OMH;

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- If the successful suppliers fail to carry out the agreement as per terms outlined and agreed upon OMH will, by giving written notice specify the default requiring remedy. In the event the indicated defaults are not remedied within 2 weeks from giving such notice, OMH reserves the right to terminate the agreement.

Delivery:

- All Rep jerseys are to be delivered by **September 1st** of each year and House league/Select by **September 15th** of each year;
- Each Jersey and Sock set for Rep, Select and House League must be packaged and labelled by team;
- 10% of final cost will be withheld if shipment is later than dates agreed upon.

Payment:

- 40 % of final total will be paid down as deposit on order;
- 40% of final total will be paid once order is received;
- 20% of final total will be paid once all jerseys are sorted and accounted for and the quality matches the samples provided. If there is a quality discrepancy the final 20% will be withheld.

On behalf of OMH we thank you for your interest in supplying jerseys and socks to our players.



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Appendix A. Representative Jerseys 2019/2020-2021/2022

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Description	Category/Sizes	Estimated Quantity	Details
<p>Rep Jerseys:</p> <p>Home/Away (2 sets per team)</p> <p>Goalie Cut/Style Jersey Required for Jr and Sr sizes</p>	<p>Novice: 2 teams</p> <p>Major/Minor Atom: 4 teams</p> <p>Major/Minor Peewee: 4 teams</p> <p>Major/Minor Bantam: 4 teams</p> <p>Major/Minor Midget: 3 teams</p>	<p>15 skaters & 2 goalie jerseys required per team -1 Home and 1 Away Jersey required per player.</p> <p>Approximately Require the following in total for Rep:</p> <p>510 Player jerseys (players will choose their numbers)</p> <p>68 Goalie Jersey (goalies will choose their numbers)</p> <p>Estimates based on 17 teams</p>	<ul style="list-style-type: none"> High quality jerseys designed to last multiple seasons; Team Logo on front and/or possibly sleeves similar to picture provided. Style to follow Philadelphia colours; Crested logo on front and no less than 7" x 10" 10 "crested varsity number (two color) on back, must be min 8" from top of collar to permit for name bars/screening 4" crested varsity numbers on sleeves; Space to add sponsor bar on back approved supplier is responsible for sewing or screening on sponsor bars approx. 6" x15" Supplier to provide One Set of C's and three A's coordinating with each set of jerseys to be provided not affixed and will be applied by each team at own cost as required. (1 White and 1 Dark set required for each team) <p>Regulatory Requirements:</p> <ul style="list-style-type: none"> Stop Sign Requirement located on back of jersey above numbers (3-inch Patch) Canadian Flag 2 ½ inches crested/screened to be located on upper right chest <p>Please price per jersey (If prices change based on sizing please indicate)</p>

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<p>Rep Socks:</p> <p>1 Home set & 1 Away set required per team</p>	<p>Novice: 2 teams</p> <p>Major/Minor Atom: 4 teams</p> <p>Major/Minor Peewee: 4 teams</p> <p>Major/Minor Bantam: 4 teams</p> <p>Major/Minor Midget: 3 teams</p>	<p>17 pairs each of home & away socks per team (i.e. 34 pairs per team)</p> <p>Total Socks required for all Rep Teams estimated at 578 pairs</p> <p>Estimates based on 17 teams</p>	<ul style="list-style-type: none"> • Pro style or sublimated socks (not knit) To match Rep Jerseys
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*****Please provide price per Jersey & Sock Set and provide breakdown of price per Jersey and per set of socks*****

(If price changes based on size -please indicate)

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Appendix B. Minor Development (MD) & Select 2019/2020-2021/2022

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Description	Category/Sizes	Estimated Quantity	Details
<p>MD Jerseys: Home/Away (2 sets per team) Goalie Cut/Style Jersey Required for Jr and Sr sizes</p>	<p>Tyke: 1 Team Novice: 1 Team Major/Minor Atom: 2 teams Major/Minor Peewee: 2 Teams Major/Minor Bantam: 2 Teams Major/Minor Midget: 2 Teams</p>	<p>15 skaters & 2 goalie jerseys required per team 1 Home and 1 Away Jersey required per player.</p> <p>Approximately Require the following in Total for MD: 300 Player jerseys (players will choose their numbers) 40 Goalie Jersey (goalies will choose their numbers) Estimates based on 10 teams (7 MD & 3 Select)</p>	<ul style="list-style-type: none"> High quality jerseys designed to last multiple seasons; Team Logo on front and/or possibly sleeves similar to picture provided. Style to follow Philadelphia colours; Crested logo on front and no less than 7" x 10" 10 "crested varsity number (two color) on back, must be min 8" from top of collar to permit for name bars/screening 4" crested varsity numbers on sleeves; Space to add sponsor bar on back approved supplier is responsible for sewing or screening on sponsor bars approx. 6" x15" Supplier to provide One Set of C's and three A's coordinating with each set of jerseys to be provided not affixed and will be applied by each team at own cost as required. (1 White and 1 Dark set required for each team) <p>Regulatory Requirements:</p> <ul style="list-style-type: none"> Stop Sign Requirement located on back of jersey above numbers (3-inch Patch) Canadian Flag 2 ½ inches crested/screened to be located on upper right chest <p style="text-align: center;"><i>Please price per jersey (If prices change based on sizing please indicate)</i></p>

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<p>MD Socks: 1 Home set & 1 Away set required per team</p>	<p>Tyke: 1 Team</p> <p>Novice: 1 Team</p> <p>Major/Minor Atom: 2 Teams</p> <p>Major/Minor Peewee: 2 Teams</p> <p>Major/Minor Bantam: 2 Teams</p> <p>Major/Minor Midget: 2 Teams</p>	<p>17 pairs of home & away socks per team (i.e. 34 pairs per team)</p> <p>Total Socks required for all MD & Select Teams estimated at 340 pairs</p> <p>Estimates based on 10 teams</p>	<ul style="list-style-type: none"> • Pro style or sublimated socks (not knit) To match MD Jerseys
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*****Please provide price per Jersey & Sock Set and provide breakdown of price per Jersey and per set of socks*****

(If price changes based on size -please indicate)

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Appendix C. House League Program 2019/2020-2021/2022

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Description	Category/Sizes	Estimated Quantity	Details
House League Jerseys: 1 Set Per Team Goalie Cut/Style Jersey Required for Jr and Sr sizes	Initiation: 6 teams Major/Minor Tyke: 12 Teams Novice: 6 Teams Major/Minor Atom: 6 Teams Major/Minor Peewee: 6 Teams Major/Minor Bantam: 6 Teams Major/Minor Midget: 6 Teams	15 skaters & 1 goalie jerseys required per team 1 Jersey required per player. Approximately Require the following in Total for House League: 720 Player jerseys 48 Goalie Jerseys (goalies will be #1) Estimates based on 48 teams	<ul style="list-style-type: none"> Mid/Light Weight quality jerseys Price both Stock Colors Red, Blue, White, Black, Orange, Yellow/Gold and 6 NHL Team Style Jerseys (ie Toronto Dark Set, Calgary Dark Set, Edmonton Dark Set, Boston Dark Set, Dallas Dark set & Vancouver Light NHL Teams) Screened/Sublimated Flyers Logo on front and/or possibly sleeves no less than 7" x 10" 10 "screened or sublimated varsity number (two color) on back, must be min 8" from top of collar to permit for name bars Price both without number and with 4" screened/sublimated varsity numbers on sleeves; Space to add sponsor bar on back, approved supplier is responsible for sewing or screening on sponsor bars approx. 6" x15" Numbers to be determined at order submission <p>Regulatory Requirements:</p> <ul style="list-style-type: none"> Stop Sign Requirement located on back of jersey above numbers (3-inch Patch) <p>Please price per jersey (If prices change based on sizing please indicate)</p>

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<p>House League Socks: 1 set required per team</p>	<p>Initiation: 6 teams</p> <p>Major/Minor Tyke: 12 Teams</p> <p>Novice: 6 Teams</p> <p>Major/Minor Atom: 6 Teams</p> <p>Major/Minor Peewee: 6 Teams</p> <p>Major/Minor Bantam: 6 Teams</p> <p>Major/Minor Midget: 6 Teams</p>	<p>16 pairs of socks per team</p> <p>Total Socks required for all House League Teams estimated at 768 pairs</p> <p>Estimates based on 48 teams</p>	<ul style="list-style-type: none"> • Quote both Knit and Pro Mesh Style (sublimated socks) to match House League Jerseys
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*****Please provide price per Jersey & Sock Set and provide breakdown of price per Jersey and per set of socks*****

(If price changes based on size -please indicate)